

## KINGSWOOD FOREST CLUBHOUSE RESERVATION REQUEST

To reserve the clubhouse contact Jim Baumann, Clubhouse Coordinator at 937.431.1822.

Reservation date requested \_\_\_\_\_

Owner reserving the clubhouse \_\_\_\_\_

Owner's address and phone number \_\_\_\_\_

This request must be accompanied by two checks, each payable to Kingswood Forest Condo Association.

One check is for the \$100 rental fee.

The other check is a \$50 deposit to ensure compliance with items on the check list posted in the clubhouse. This check will be returned if all check list requirements are met.

If all requirements are not met a minimum of twenty-five dollars may be charged for each of the following and will be deducted from the fifty-dollar deposit:

Key not returned

Trash not removed

Furniture or carpet burned, torn, or stained

Kitchen not cleaned properly

Failure to lock all doors

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I AGREE TO AND UNDERSTAND THE FOLLOWING---INITIAL EACH AND SIGN BELOW

\_\_\_\_\_ Clubhouse use does not include the pool, pool deck, lawn area, shuffleboard or tennis court.

\_\_\_\_\_ I will be present and am responsible for the actions of those present.

\_\_\_\_\_ Smoking is not permitted in the clubhouse

\_\_\_\_\_ Clubhouse will be left clean and all recyclables and trash will be put in the outside containers

\_\_\_\_\_ I accept full financial responsibility for damages to building or furnishings.

\_\_\_\_\_ Organizational or business meetings are not allowed.

\_\_\_\_\_ Activities must conclude by 10 p.m. Sunday thru Thursday and by 11 p.m. Friday & Saturday.

\_\_\_\_\_ There will be no posting or public announcements of events.

Signed \_\_\_\_\_ Date \_\_\_\_\_

(Kingswood Forest Condominium Owner)